DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Main Bawana Road, Delhi-42

EXAMINATION DEPARTMENT

F.No. DTU/Examination/40/2021-22/9137

Dated: 07.04.2021

To,
The Head of Deapartment
Deptt of AC/AM/AP/BT/CE/CO/EC/EE/IT/ME/Design/DSM/USME/MCG/HU

Subject: Entering of Elective courses including FECs to be offered by Departments in ERP System for Course Registration of Odd Semester 2021

The online Course Registration of the students for the Odd Semester July-Dec 2021 is likely to be started in the mid of May-2021. The departments are requested to enter the list of Elective Courses including FECs to be offered by their department in the forthcoming Session/Semester in the ERP System for the Course Registration of Odd Semester 2021 **latest by 26.04.2021**. The steps for entering the Elective Courses/FECs into the ERP system are as under:

1. **Login to ERP system with the credentials already with you.**
2. **Change Session (at the top to→Next (Jul-Dec) : 2021-2022 Jul-Dec).**
3. **Navigate to Academic Structure→Course Areas→Department (All) →Select the Name of group (slot) →"Search Courses to add in Group"{find course by department or course code)→Tick the courses you want to add→ click on "Add Selected Courses". The Slot must be selected as per following :**

S.No.	Program	Semester	Slot
1	B.Tech.	VII	P, Q, R, S
		V	A, B, C, D
		I, III	S1, S2, S3, S4, S1-S2, S3-S4
2	B.Des.	I, III	
		VII	BDES-VII
		V	BDES-V
3	B.Tech.(under Continuing Education)	VII	BTPT-VII
		V	BTPT-V
4	M.Tech.(FT/PT)	III(FT) /V(PT)	MTIII-C4, MTIII-C3, MTIII-C2
		I(FT)/III(PT)	MTI-C4, MTI-C3, MTI-C2
5	M.Sc.	III	MSC-III
		I	MSC-I
6	MBA – DSM	III	MBA-DSM-III
7	EMBA – DSM	III	EMBA-III
8	MBA – USME	III	MBA-USME-III
9	MBA(Business Analytics)	III	MBA-BA-III
10	MBA(FBE)	III	MBA-FB-III
11	MBA(IEV)	III	MBA-IE-III

07/04

S.No.	Program	Semester	Slot
12	BBA	V	BBA-V
		III	BBA-III
		I	BBA-I
13	BAE	V	BAE-V
		III	BAE-III
		I	BAE-I
14	Ph.D.	Ph.D. Course Work	PHD-CW

4. Mention the strength of the class. The standard size for 1 section is 75 students (Total).
   Multiply the strength based on no of sections:
   e.g.: For 2 sections, total : 150 students.
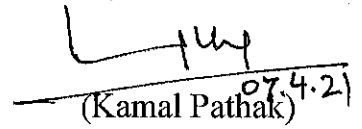   : For 3 section total: 225 students.

Note : In view of introduction of Major and Minor degree for B.Tech. Students from 2019 batches Onwards, there shall not be any limit on the number of the students from the outside department.

5. If the course you want to add in a slot is not available in ERP System, then add that Course in the following way :
   Academic Structure→Courses→Select Department→Click on "New" tab→Enter the details of new course→press Submit button.
   Now perform step 3 in order to add this course in the elective list.

In case of any inconvenience, please contact at Result Section(Phone Number : 011-27891638), Room no. 404, Administrative Building, DTU.

(Kamal Pathak)
Controller of Examination

F.No. DTU/Examination/40/2020-21 /9137   Dated: 07.04.2021

Copy to:
1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU.
3. Dean Acad (UG)/ Dean Acad (PG)/ OIC- B.Tech.(Evening).
4. All HOD's with the request to submit electives for the Odd Semester(Jul-Dec) 2021-22.
5. Head (CC).
6. Guard File.

Madhukar Ch.
EDP Manager & OIC(Results)