



DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042.

(REQUISITION FORM FOR CORRECTION IN RESULT , NAME, ROLL NO , SUBJECT TITLE,ETC IN MARK SHEETS/DUPLICATE MARK SHEETS/CONSOLIDATE RESULT/ DEGREE ETC.)

A. NAME OF THE STUDENT _____ ROLL NO. _____

BRANCH: _____ SEMESTER _____

END TERM/MID TERM/SUPPLEMENTARY EXAM/MAKE UP EXAM HELD IN (Month/Year) _____ (✓the Applicable)

PROGRAM: B.TECH /M.TECH (FT/PT)/B.TECH.(EVE.)/MBA/EMBA/Ph.D. COURSE WORK _____ (✓the Applicable)

CONTACT NO _____ EMAILID _____

B. Please refer to: -

- i) My Result notified vide Notification No.....dated..... (If applicable)
- ii) Mark Sheet(s) issued to me bearing Sr. No(s)..... (If applicable)
- iii) Degree issued to me bearing Sr. No..... (If applicable)

C. It is to bring to your kind notice that following discrepancy is found in my result/mark sheet/degree referred above:-

Encl: Please attach the supporting documents (If any)

- 1.
- 2.
- 3.

I have carefully read the rules printed overleaf.

DATE: ___/___/20___

(SIGNATURE OF THE STUDENT)

FOR USE OF ACADEMIC BRANCH (UG/PG)/ B.TECH.(EVENING OFFICE)

The above information has been verified and corrections have been incorporated in our record. The same is hereby forwarded to Examination Branch for further necessary action.

DATE: ___/___/20___

Dealing Assistant

OIC (B.Tech(Eve.)/Acad.Branch (UG/PG)

(FOR USE OF EXAMINATION BRANCH)

Dealing Assistant

OSD (Results)

Controller of Examinations

RULES FOR CORRECTIONS IN STUDENTS' PARTICULARS

1. Correction application is to be submitted within 07 days in respect of regular & Ex-students of the University of **B.TECH /M.TECH (FT/PT)/B.TECH. (EVE.)/MBA/EMBA/Ph.D. COURSE WORK** from the date of publication of result or receipt of the Mark sheet. **No application for correction shall be entertained normally after 07 days.**
2. B.Tech (Eve) students are required to submit the application in Part-time office only; all other students should submit the same to Academic section (*UG/PG*).
3. Application form received for correction is subject to verification of the details submitted by the student.
4. The candidate is required to produce a photocopy of the relevant documents in support of the correction requested, wherever applicable.

Note: - Please fill the following Proforma for any Discrepancy. No request on plain paper shall be entertained.