

DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Main Bawana Road, Delhi-110042

Tel: +91-11-27296337, Fax: +91-11-2787 1023

ACADEMIC (UG) SECTION



F. No. 105 (895) DTU/Acad-UG/2021-22/12541-53

Dated 14/03/22

CIRCULAR

Subject: Updation of Attendance in DTU ERP Platform.

As per Regulation R.1(B).22 governing the attendance of students (i) all the students of UG/ PG programs are expected to attend every lecture, tutorial, practical or design studio class scheduled for them. (ii) The students of UG/ PG program must have a minimum attendance of 75% of the total number of classes including lectures, tutorials and practicals, held in a subject in order to be eligible to appear at the End-Term Examination for that subject.

All the faculty members are requested to update the attendance record of all the components (L/T/P) of their respective courses in DTU ERP platform and submit a list of students having attendance less than 75% of total classes held till 15.03.2022 to their respective HOD.

The HODs are requested to forward a semester wise complied list of students having attendance less than 75% till 15.03.2022, to the office of Dean (UG) and display the same in the student notice boards of their respective departments.

In the current semester (Even Semester AY 2021-22) as the courses are being evaluated in continuous assessment mode therefore the report of shortage of attendance shall be obtained from attendance record in DTU ERP platform at the end of the semester prior to declaration of result.


(Prof. Madhusudan Singh)

Dean Academic-(UG)

Dated 14/03/22

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Copy to:

1. PS to the VC for information to the Hon'ble Vice Chancellor, DTU
2. Registrar, DTU
3. All Deans
4. All HODs: With the request to circulate among faculty members for necessary action.
5. COO & Head (CC); With the request to upload on Academic (UG) portal on DTU website.
6. Librarian
7. Chief Warden: With the request to arrange display on deptt. notice boards.
8. Director Physical Education
9. Head (T & P)
10. DR (A/c's)
11. Notice board Academic UG
12. Guard file.


(Prof. Rajeshwari Pandey)
Associate Dean Academic-(UG)